

SUSAN HEFLEY

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EDUCATION

Master of Library and Information Science, 2008, GPA: 4.0/4.0
University of Pittsburgh, Pittsburgh, PA
Bachelor of Science in Education, 2005, *Magna Cum Laude*
Major: Library Science Minor: French and Honors
Clarion University of Pennsylvania, Clarion, PA

AWARDS and RECOGNITION

Malvern Teacher of the Year Nominee, 2016
Red Apple Teacher of the Year Award of Butler Co. Winner, 2013
PSLA Professional Development Award, 2011
PSLA Leadership Program Award, 2009
Learning and Media Profile Selection, Summer 2009
PSLA Outstanding Student Librarian Award, 2005
Girl Scouts of the USA Gold Award, 2001

PROFESSIONAL EXPERIENCE

Media Resource Specialist, 2014 – Present

Malvern Elementary School, McKinney Independent School District, McKinney, TX

- Advise teachers with literature and technology integration to cross curricular lessons
- Present professional development to small and large groups
- Manage and train library staff
- Coach administration, staff and teachers with the use of technology
- Teach library, research and technology lessons to K-5 students
- Write Internet Safety lessons for character development program
- Manage the Learning Commons: spaces, collections and technology

School Library Media Specialist, 2005 - 2014

Information Science and Technology Teacher 2013 - 2014

Dassa McKinney Elementary School, Moniteau School District, West Sunbury, PA

- Teach over 750 students library and technology skills including information literacy, research skills, and the use of and respect for libraries
- Teach over 750 students computer use, respect, safety and skills
- Administer the library media program, collection, and technology
- Manage and train student and parent volunteers, and paid staff
- Wrote Library, Computer and Information Science and Technology curricula to reflect current standards and student needs
- Serve as an advocate for both reading and technology

OTHER WORK EXPERIENCE

Educational Specialist, ITSqc, Pittsburgh, PA, 2011-Present

- Score various assessments, input and communicate scores
- Administer records for global training program

Project Assistant, Million Book Project, Carnegie Mellon University, Pittsburgh, PA, 2004 - 2005

- Coordinated support for joint work with international researchers
- Prepared materials to be sent to collaborators, including inventory management
- Supervised several students working different shifts

Administrative Assistant, Carnegie Mellon University, Pittsburgh, PA, 2004

- Assisted with the administration of the office of University Professor Raj Reddy who received the Association for Computing Machinery's *Turing Award*, considered the Nobel Prize of computing

PROFESSIONAL MEMBERSHIPS

Texas Computer Education Association (TCEA)

Conference Presenter, 2015 - Present

- "Curation Station-Sharing Student Digital Projects", February 3, 2015
- "It's Elementary: Makerspaces", February 4, 2016

Association of Texas Professional Educators (ATPE)

Western Pennsylvania School Librarians Association (WPSLA)

President, 2012-2014

Board of Directors, 2010 – 2014

Workshop Presenter, 2011-2014

- Winter Tech Workshop, February 26, 2011
- It Works for Me Workshop, January 28, 2012
- Technology Unconference Workshop, September 10, 2012
- Survival Skills Workshop, October 19, 2013
- Everything eBooks Workshop, March 9, 2013
- Model Curriculum for PA School Library Programs, May 22 & 23, 2013

Pennsylvania State Educators Association (PSEA)

Pennsylvania School Librarians Association (PSLA)

Conference Committee Member, 2006 - 2009

Student Committee Member, 2006 – 2014

Student Committee Co-Chair, 2008 - 2014

Conference Presenter, 2008 – 2014

- "Conference 101", 2008-2011
- "Who? Me? The new librarian?!", 2008 - 2011
- "Got Jobs?", 2012-2013
- "Conference 101" Webinars, spring 2012

Leadership Program Award Winner

Creator of the *iConnect to PSLA* Mentoring Program

CERTIFICATIONS

Library Science, Business, Computer and Information Science (K-12, PA, Level II)

School Librarian, Business Education and Technology Applications (EC-12, TX)